



The Guide of The 17th Anseong World Soft Tennis Championships

1. **Name of Event** : The 17th Anseong World Soft Tennis Championships
2. **Organized by** : International Soft Tennis Federation(ISTF)
3. **Managed by** : The 17th Anseong World Soft Tennis Championships Organizing Committee
(17th WSTCOC)
4. **In Association with** : Korea Soft Tennis Association, Anseong City, Anseong Soft Tennis Association, Anseong Sports Council
5. **Sponsor** : Ministry of Culture Sports and Tourism, Korean Sport & Olympic Committee, Korea Sports Promotion Foundation
6. **Period** : September 1st(Sun) – September 11th(Wed), 2024
7. **Competition venue** : Anseong International Soft Tennis Stadium and Auxiliary Courts
(Main Stadium 1 Center Court, 6 Clay Courts, 4 Hard Courts / 10 Supplementary Clay Courts, Total 21)
- Address : 9, Jonghabundongjangan-gil, Bogae-myeon, Anseong-si, Gyeonggi-do, Korea
8. **Accommodation** :
 - 1) LS miraewon
- Address : 248, Baudeogi-ro, Seoun-myeon, Anseong-si, Gyeonggi-do, Korea
- Telephone : +82-31-8046-3000
 - 2) Anseong NongHyup Educational Institute
- Address : 13, Daesindu-gil, Gongdo-eup, Anseong-si, Gyeonggi-do, Korea
- Telephone : +82-31-659-3500

9. Kinds of the Events :

- 1) Individual Singles for Men and Women
- 2) Mixed Doubles
- 3) Individual Doubles for Men and Women
- 4) Team events for Men and Women

10. Schedule of the Event :

Date	Contents
Sep 1(Sun)	- Arrival in Anseong - Players' Training
Sep 2(Mon)	- Arrival in Anseong - Players' Training - Meeting for Technical officials①
Sep 3(Tue)	- Arrival in Anseong - Players' Training - Meeting for Technical officials② - Managers' Meeting - Opening Ceremony and Welcome Party
Sep 4(Wed)	- Individual Singles for Men and Women①
Sep 5(Thu)	- Individual Singles for Men and Women② - Awards Ceremonies
Sep 6(Fri)	- Mixed Doubles - Awards Ceremonies - Individual Doubles for Men and Women①
Sep 7(Sat)	- Individual Doubles for Men and Women② - Awards Ceremonies
Sep 8(Sun)	- Team Events for Men and Women① - ISTF General Assembly
Sep 9(Mon)	- Team Events for Men and Women② - Awards Ceremonies - Closing Ceremony and Farewell Party
Sep 10(Tue)	- Departure and Sightseeing
Sep 11(Wed)	- Departure

***Depending on the number of participating teams and broadcasting schedule, the above schedule can be adjusted.**

11. Eligibility :

1) Participating players shall be those who have been approved by the respective national Soft Tennis Association/Federation which are the member of countries/regions(here in after called “Countries”) of ISTF, in accordance with the constitution of the IOC, as players belonging to the respective organizations, and primarily involved in the soft tennis competitions and other activities of the said countries. Also, they must meet the conditions for the participation in the competitions as described in item 16 of this guide.

However, the players who play in both individual and team events, which are competed on a country basis, shall have the nationality of the countries they will represent.

2) Manager and coaches of attending team shall be those who have been approved by the respective organizations of the countries they will represent.

12. Entry :

1) Each country shall comprise its men and women teams with a maximum 6 players respectively.

Each country shall be allowed to enter;

- a maximum of two(2) pairs each for men’s and women’s doubles
- a maximum of two(2) players each for men’s and women’s singles
- a maximum of two(2) pairs for mixed doubles
- a minimum three (3) and a maximum six(6) players each for men’s and women’s team competition.

Each player shall be allowed to concurrently enter more than one event.

2) The host country of the championships shall be allowed to enter in addition to the entries as described in item 12-1, a maximum of four(4) players each for the individual events.

Two(2) pairs each for men’s and women’s doubles, two(2) players each for men’s and women’s singles, two(2) pairs for mixed doubles shall be allowed to enter.

3) Each county shall be allowed to register a maximum of three(3) officials(1 manager, 1 men’s coach, 1 women’s coach) in addition to its players. The host country of the event shall be allowed to register a maximum two(2) coaches(1 men’s coach, 1 women’s coach) and only the registered coaches shall be allowed to sit on the team bench.

The officials and related persons(trainers, technical officials etc.)from the participant countries association/federation also need to apply for entry through additional format.

4) Applications for entry including preliminary entry and final entry

① Preliminary Entry (Entry by Number)

The countries planning to attend the Championship must send the Preliminary entry form to 17th WSTCOC, sending by Email or Fax and need to be received no later than 24:00(local time) June 1st(Sat), 2024.

The entry form must include the name of country/region Association/ Federation, the events of participation and the number of players.

② Final Entry(Entry by Name)

The countries planning to attend the Championship must send the their completed Entry by Name forms to 17th WSTCOC sending by Email or Fax and need to be received no later than 24:00(local time) August 1st(Thu), 2024.

The final entry forms must include all necessary information, including Name of the country/region association/federation, the name, sex, date of birth and nationality, etc. of officials and players in each team with photos.

Countries which plan to enter more than one player in each individual event must list them in the order of ability in their Entry by Name form.

5) Once the entries have been accepted, they shall not be allowed to change.

(Address for Entries)

**The 17th World Soft Tennis Championships Organizing Committee(17th WSTCOC)
- Address : Room 304, Olympic Center Main Building, 424 Olympic-ro, Songpa-gu,
Seoul, Korea**

- Telephone : +82-2-420-4057~8

- Fax : +82-414-8089

- Email : awcsofttennis@naver.com

13. Rules and Regulation for Competition :

- 1) The competitions shall be conducted according to the rules of soft tennis approved by ISTF, based on the constitution and regulations of ISTF.
- 2) The official language for the event shall be English and Korean can also be used for convenience.

14. Method of Competition and Decision of Ranking:

The method of competition shall be concluded by 17th WSTCOC depending on the total number of entries by event.

However, the competition shall be conducted basically by the method as follow;

[Individual Event]

- 1) A tournament system shall be applied for men's and women's singles, mixed doubles, and men's and women's doubles matches.

However, depending on the situation, the matches shall be changed round robin system(i.e. the first stage is round robin matches for preliminary and the second is tournament for final.)

- 2) Classification matches for 3rd-4th places and 5th-6th places will not be held in the tournaments system.
- 3) A doubles match shall be decided by the best of nine(9) games system and a singles match by the best of seven(7) games.

However, the number of games shall be alterable, depending on the situation.

- 4) In the case where a preliminary round robin is held, the participating players/pairs shall be divided into several blocks for a preliminary round robin. The numbers of blocks will be determined by 17th WSTCOC and final tournament matches shall compete to determine the overall rankings by the top one(1) or two(2) players/pairs of each block in the preliminary round robin. And classification matches for 3rd-4th places and 5th-6th places will not be held.

In the case of round robin system, the order will be followed by ISTF rules.

- 5) A consolation matches may be played by loser pair/player who will be eliminated before round of 16 and the matches will be composed to under 40 and 40+, in some cases depending on the number of participants. The details of the consolation match shall be decided by 17th WSTCOC.

[Team Event]

- 1) The competition method for team event shall be decided by 17th WSTCOC according to the number of participants. In the case of round robin, final tournament shall be played after round robin match and the details of this case shall be designed by 17th WSTCOC.
- 2) A consolation match may be played by loser team in some cases depending on the number of participants. The details of the consolation match shall be decided by 17th WSTCOC.
- 3) In both men and women competition, a tie shall be competed in the order of (1)double-(2)singles-(3)doubles, total three(3) matches. The team, when it has won two(2) matches in a row in a tie, shall be the winner of the tie, and the remaining one match shall not be played.
- 4) The matches in a tie shall be played by the players in the order that is to be submitted prior to the competition. Each player shall be limited to play only one match in team event. If a team has three(3) or four(4) players, the team cannot play all of the three matches in a tie, i.e. the team can only play for the first match and the second match and retire from third match. If the score reaches 1 : 1, the team that doesn't have enough players will cunt as retiring, the final

score will be 1 : 2. The related details shall be noticed at the managers' meeting.

- 5) The order which is to be submitted prior to the competition cannot be changed. A change of players and/or order of players to compete in a tie shall be allowed for each tie and the substitute players must be those who are registered for the event.
- 6) A doubles match shall be decided by the best of nine(9) games and a singles match by the best of seven(7) games. However, the number of game can be changed by 17th WSTCOC depending on the situation.
- 7) In the case where a round robin(i.e. the first stage is round robin matches for preliminary and the second is tournament for final.) is held, the decision of ranking shall be followed by the rule of ISTF.

15. Draw:

The draw shall be determined by 17th WSTCOC in accordance with the guidelines as follows:

[Individual Event]

- 1) The seed shall be assigned to a country producing pair/a player who ranked 1st to 3rd of the 16th World Soft Tennis Championships.
- 2) Except for Korea, Japan, Chinese Taipei, the quota system will be adopted to the other countries in the Individual matches.
- 3) The draw for the other participating players/pairs shall be determined taking into consideration various factors such as their results of the last championships, areas, countries, etc.
- 4) The order of ability of the players/pairs of each country described in their entry form shall be reflected in determining their draw, except for the seeded.

[Team Event]

- 1) Top four(4) countries in the last championships shall be seeded according to their rankings of the last event. In the case where any of the top four(4) countries in the last championships do not participate, the vacant seed(s) shall be designated to the countries which were to otherwise be seeded next to the absentee(s). The resulting remaining vacant seeding shall be determined taking into consideration the results of the last championships.
- 2) The draw for the other teams shall be determined taking into consideration various factors such as the results of the last championships, areas, etc.

16. Conditions for Participation:

The participants of each country/region shall meet, in addition to the qualifications described in item 11 of this guideline, the conditions as follows:

- 1) Each participant shall adhere to the IOC constitution and the rules and regulations of ISTF and shall behave in an orderly manner based on sportsmanship.
- 2) Each participant shall follow the instructions issued by 17th WSTCOC during the term of this event, i.e. from the moment participants from abroad have entered into to the time they have left Anseong and Korea.

In case any of them needs to behave otherwise than specified as above, one shall be obliged to submit the detailed information on ones intended travel or else, such as its purpose, place and schedule, etc. to 17th WSTCOC and obtain its permission before.

- 3) Each player shall wear a uniform, shoes and other kinds of attire which have been approved by the participating national organization which the participant belongs to.
- 4) Each player shall use a racket which conforms to the specifications of ISTF rules of soft tennis.
- 5) Both professional and amateur players shall be allowed to attend.

Commercial displays on uniforms, etc. shall be allowed on condition that they have been permitted by the participating national organizations. However, a back number, possibly with an advertisement attached, which is to be designated by 17th WSTCOC shall be worn in preference. However, manufactures company marks and/or logos on uniforms, shoes and rackets, etc. shall not be considered as advertisement.

17. Competition Officials: Competition officials shall be organized by 17th WSTCOC.

18. Technical Officials :

- 1) Technical officials will be designated by 17th WSTCOC including referees and umpires etc.
- 2) Referees shall guide umpires in conducting fair umpiring and also rule the questionable issues arisen in relation to the competition rules and regulations. Referees shall be less than five(5) in number and more than half invited from participating country. However, 17th WSTCOC shall invite 1 person per country/region.

One of the referees, i.e. a Korean referee, shall be designated as a chief referee, who is responsible for supervising both the other referees and umpires.

- 3) Umpires shall be organized by 17th WSTCOC among international umpires and Korean umpires.

- 4) Round trip air fares(economy seat*) and local expenses during the term of the event for referees and umpires from abroad shall be borne by 17th WSTCOC.

19. Balls and Other Equipment/Facilities:

- 1) Balls to be used for this event shall be Kenko Ball approved by ISTF officially.
- 2) Nets, net posts and other required equipment/facilities for competition which conform to the standards specified by ISTF shall be used.

20. Doping Control:

- 1) Doping Control during the 17th Anseong World Soft Tennis Championships will be conducted in accordance with ISTF Anti-Doping Rules applicable to the World Soft Tennis Championships and will follow the standards and procedures under the World Anti-Doping program.
- 2) All the participants must follow the result of doping test.
- 3) If an athlete may have an illness or condition that requires a particular medication, the athlete must request ISTF for Therapeutic Use Exemptions (TUE) one(1) month before the event.

21. Commendations:

- 1) In each individual event, the prizes shall be awarded to the first, second, third and fifth place winners. The matches for deciding the third and fifth place winners shall not be played, i.e. there shall be two(2) third and four(4) fifth place winners. In the case where a round robin is played by all the participants, thus no finalist-deciding tournament is held, only one player/pair shall be awarded the third place winners in each individual event.

In the case of consolation match, it shall be awarded in the same manner.

- 2) In each team event, top four(4), six(6) or eight(8) teams shall be awarded the prizes depending on the number of participating countries and competition methods.

In the case of consolation match, it shall be awarded in the same manner.

- 3) As the prizes for the individual events, a diploma and a golden medal shall be awarded to each of the first place winners, a diploma and a silver medal to each of the second place winners, a diploma and a bronze medal to each of the third place winners, and a diploma to each of the fifth place winners by 17th WSTCOC.

For the team events, 17th WSTCOC shall award to;

- 1st place winners : returnable championship cup, diploma and golden medals for its players
- 2nd place winners : diploma and silver medals for its players
- 3rd place winners : diploma and bronze medals for its player
- 4th - 8th place winners : diploma

In the case of consolation match's winner, it will be decided by 17th WSTCOC separately.

22. Expenses:

- 1) Each participating country shall be responsible for round air fares to/from Anseong, Korea for their participants. However, 17th WSTCOC shall make an exception of ISTF and KSTA guests.
- 2) Local expenses(accommodation, meals and local transportation) during the term of the event for participants from abroad shall be borne by 17th WSTCOC. However, private charges at accommodations, such as telephone, fax, laundry, etc. shall be for participant countries own account.
- 3) Except for maximum 15 people(manager, coaches, players), the participants(officials, trainers, staffs etc. of each country) shall be responsible for paying USD 100 per day per person for Local expenses(accommodation, meals and local transportation) during the term of the event.
- 4) Expenses before and/or after the said period shall be paid USD 100 per day per person by each participating country. Also, private charges at accommodations, such as telephone, fax, laundry, etc. shall be for participant countries own account.

23. Managers' Meeting:

The Managers' meeting will be held on September 3rd(Tue), 2024 when competition details will be disclosed. The maximum number of representatives per country shall be allowed to attend three(3).

24. Security:

To ensure a smooth management and secured of the event, ID cards shall be issued as identified.

The 17th World Soft Tennis Championships Organizing Committee(17th WSTCOC)

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- Telephone : +82-2-420-4057~8 / Fax : +82-414-8089 / Email : awcsofttennis@naver.com